



TOWN OF WEST HARTFORD

AGENDA ITEM SUMMARY

To: Town Council

From: Matt Hart, Town Manager

Date: August 14, 2018

CC: J. Morin; P. Privitera

Subject: Resolution (Hart) to Appropriate Unexpended Funds in the Technology Investment Fund. (1207)

Background: The West Hartford Technology Investment Fund was created on July 1, 2003 to identify a recurring revenue stream dedicated to continued investment in the Town's e-business strategy. Revenues are derived from a surcharge of one dollar on parking tickets, alarm fees, and ordinance violations. Annually, available fund balance in the West Hartford Technology Fund is appropriated at the recommendation of the Information Technology Director and in accordance with the fund purpose.

Operational Impact: Funds would be used for maintenance of the Town's computer network. Unused funds would roll to fund balance and could be considered for appropriation in subsequent fiscal years.

Financial Impact: Town Council adoption of this resolution would have a direct fiscal impact on the fiscal year 2018/19 budget of the Technology Investment Fund. Available fund balance in the amount of \$1,792.23 would be appropriated for maintenance costs associated with the Town's computer network.

Legal Review: Corporation Counsel's office has reviewed and approved the form and legality of the proposed resolution.

Project Schedule: If approved, staff would expend the funds in fiscal year 2019. Any unexpended funds would roll to fund balance of the Technology Investment Fund.

Recommendation: In order to allow the IT Director access to program funds for the reasons stated above, I recommend Council approval of the attached resolution.

Attachments: See attached resolution.

**RESOLUTION TO APPROPRIATE UNEXPENDED FUNDS IN THE TECHNOLOGY
INVESTMENT FUND**

WHEREAS, the Technology Investment Fund is a special revenue fund, created to identify a recurring revenue stream dedicated to continued investment in the Town's e-business strategy, enabling expenditures that support the Town's goal to provide more of its services via the internet to improve customer service, and

WHEREAS, as of June 30, 2018 there is \$1,792.23 in unreserved, undesignated fund balance available for appropriation, and

WHEREAS, funds are needed for the maintenance of the Town's computer network,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST HARTFORD that an appropriation for network maintenance is hereby authorized and the Fiscal Year 2018-2019 Technology Investment Fund budget is hereby amended as follows:

Estimated Revenues:

31-150550-10401-9399	Fund Balance	\$1,792.23
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Appropriations:

31-150550-10401-2580	Network Maintenance	\$1,792.23
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Hart

8/14/2018